

Wyckoff Reformed Church

Nursery School
580 Wyckoff Avenue
Wyckoff, NJ 07481

Policy on the Release of Children

Each child may be released only to the child's parent(s) or person(s) authorized by the parent(s) to take the child from the center and to assume responsibility for the child in an emergency if the parent(s) cannot be reached.

If a non-custodial parent has been denied access, or granted limited access to a child by a court order, the center shall secure documentation to that effect, maintain a copy on file, and comply with the terms of the court order.

If the parent(s) or person(s) authorized by the parent(s) fail to pick up the child at the time of WRCNS's daily closing, the center shall ensure that:

- The child is supervised at all times
- Staff members attempt to contact parent(s) or person(s) authorized by the parent(s)
- An hour or more after closing time, and provided that other arrangements for releasing the child to his/her parent(s) or person(s) authorized by the parent(s), have failed and the staff member(s) cannot continue to supervise the child at the center, the staff member shall call the Division's 24 hour Child Abuse Hotline (1-800-792-8610) to seek assistance in caring for the child until the parent(s) or person(s) authorized by the child's parent(s) is able to pick up the child.

If the parent(s) or person(s) authorized by the parent(s) appears to be physically and/or emotionally impaired to the extent that, in the judgment of the staff member, the child would be placed at risk of harm if released to such an individual, WRCNS shall ensure that:

- The child may not be released to such an impaired individual
- Staff members attempt to contact the child's other parent or an alternative person authorized by the parent(s)
- If WRCNS is unable to make alternative arrangements, a staff member shall call the Division's 24 hour Child Abuse Hotline (1-800-792-8610) to seek assistance in caring for the child.